On Key 5

Contact Session Calendar 2023 / 2024

Course requirements and how to register

Note | You are required to finalise all the modules running up to a virtual contact session before being able to attend. Consider this requirement and your diary before making your booking.

To register | Visit https://www.pragmaworld.net/services/academy/on-key-training/ and complete the online registration.

On Key 5 course name	Contact Session (CS)	Class time	Oct '23	Jan '24	Mar '24	May '24	Jul '24	Sep '24
Entry learning pathway	Final and only online CS	08:30 – 11:30 am	17-Oct	23-Jan	05-Mar	07-May	16-Jul	03-Sep
Basic learning pathway	Midway online CS	08:30 – 10:30 am	11-Oct	24-Jan	06-Mar	08-May	17-Jul	04-Sep
Basic learning pathway	Final online CS	08:30 – 10:30 am	18-Oct	30-Jan	13-Mar	15-May	24-Jul	11-Sep
Advanced learning pathway	Midway online CS	08:30 – 10:30 am	12-Oct	25-Jan	07-Mar	09-May	18-Jul	05-Sep
Advanced learning pathway	Final online CS	08:30 – 11:30 am	19-Oct	31-Jan	14-Mar	16-May	25-Jul	12-Sep

Ideal course participants	Data administrators, data capturers and clerks	Engineering planners, planner assistants, schedulers, foremen	Engineering planners, maintenance managers
Modules	**Entry learning pathway**	**Basic learning pathway**	**Advanced learning pathway**
Getting Started	●	●	●
Configuring On Key		●	●
Asset Register Basics		●	●
Profiles	●	●	●
Staff Configuration	●	●	●
Midway Online Contact Session		●	●
Work Order Configuration			●
Time Loss Configuration			●
Unscheduled Work Orders	●	●	●
Validating Work Orders		●	●
Planning		●	●
Scheduling			●
Daily Allocation			●
Feedback on Work	●	●	●
Service Management			●
Final Online Contact Session	●	●	●
Costs	**R 1,750**	**R 3,200**	**R 4,880**
Estimated hours	**14 hours**	**24 hours**	**33 hours**

ON KEY

www.onkey.com