On Key Plus

Contact Session Calendar 2023 / 2024

Course requirements and how to register

Note | You are required to finalise all the modules running up to a virtual contact session before being able to attend. Consider this requirement and your diary before making your booking.

To register | Visit https://www.pragmaworld.net/services/academy/on-key-training/ and complete the online registration.

On Key Plus course name	Contact Session (CS)	Class time	Nov '23	Feb '24	Apr '24	Jun '24	Aug '24
Entry learning pathway	Final and only online CS	08:30 – 11:30 am	07-Nov	06-Feb	09-Apr	04-Jun	13-Aug
Basic learning pathway	Midway online CS	08:30 – 10:30 am	08-Nov	07-Feb	10-Apr	05-Jun	14-Aug
Basic learning pathway	Final online CS	08:30 – 10:30 am	15-Nov	14-Feb	17-Apr	11-Jun	21-Aug
Advanced learning pathway	Midway online CS	08:30 – 10:30 am	09-Nov	08-Feb	11-Apr	06-Jun	15-Aug
Advanced learning pathway	Final online CS	08:30 – 11:30 am	16-Nov	15-Feb	18-Apr	12-Jun	22-Aug

Ideal course participants	On Key 5 users with good On Key knowledge converting to On Key Plus	Data clerks, engineering planners, planners assistants, schedulers, foreman	Engineering planners, maintenance managers
Modules	**Entry learning pathway**	**Basic learning pathway**	**Advanced learning pathway**
Getting Started	●	●	●
Master Data Configuration for General Use			●
Master Data Configuration for System Enhancement			●
Asset Register Basics	●	●	●
Assets and Asset Types Basics			●
Basic Profiles	●	●	●
Midway Online Contact Session		●	●
Resource Configuration		●	●
Time Loss Configuration			●
Manually Created Work Orders	●	●	●
Validating Work Orders		●	●
Planning Basics		●	●
Feedback on Work	●	●	●
Security Setup			●
Final Online Contact Session	●	●	●
Costs	**R 2,000**	**R 3,560**	**R 5,600**
Estimated hours	**11 hours**	**19 hours**	**31.5 hours**