On Key Plus Training

Live Engagement Session Calendar 2025 / 2026

Course requirements and how to register

Note | You must finalise all modules running up to a live engagement session before being able to attend. Consider this requirement and your diary before making your booking.

To register | Visit https://www.pragmaworld.net/services/academy/on-key-training/. Complete the online registration.

Course name	Live engagement session (LES)	Class time	Nov-25	Jan-26	Mar-26	May-26	Jul-26	Sep-26
Entry learning pathway	Final and only LES	08:30–11:30 am	18-Nov	20-Jan	10-Mar	05-May	21-Jul	01-Sep
Basic learning pathway	Midway LES	08:30–10:30 am	19-Nov	21-Jan	11-Mar	06-May	22-Jul	02-Sep
	Final LES	08:30–10:30 am	26-Nov	28-Jan	18-Mar	13-May	29-Jul	09-Sep
Advanced learning pathway	Midway LES	08:30–10:30 am	20-Nov	22-Jan	12-Mar	07-May	23-Jul	03-Sep
	Final LES	08:30–11:30 am	27-Nov	29-Jan	19-Mar	14-May	30-Jul	10-Sep

Ideal course participants	New users or users familiar with previous versions of On Key	Planners, schedulers, clerks, foremen	Engineering planners, maintenance managers
Modules	**Entry learning pathway [11 hours]**	**Basic learning pathway [19 hours]**	**Advanced learning pathway [32.5 hours]**
Getting Started	●	●	●
Master Data Configuration for General Use			●
Master Data Configuration for System Enhancement			●
Asset Register Basics	●	●	
Assets and Asset Types Basics			●
Basic Profiles	●	●	●
Customising Profiles			●
Midway Live Engagement Session		●	●
Resource Configuration		●	●
Time Loss Configuration			●
Manually Created Work Orders	●	●	●
Validating Work Orders		●	●
Planning Basics		●	●
Feedback on Work	●	●	●
Security Setup			●
Notifications			●
Final Live Engagement Session	●	●	●
Costs	**R 2 250**	**R 4 030**	**R 6 360**