

On Key 5 Contact Session Calendar 2022/2023

On Key 5 course name	Contact session (CS)	Class time	Oct '22	Nov '22	Feb '23	Apr '23	Jun '23	Aug '23
Entry learning pathway	Final and online CS	08:30 to 11:30 am	18-Oct	22-Nov	07-Feb	18-Apr	06-Jun	22-Aug
Basic learning pathway	Midway online CS	08:30 to 10:30 am	19-Oct	23-Nov	01-Feb	12-Apr	07-Jun	23-Aug
	Final online CS	08:30 to 10:30 am	26-Oct	30-Nov	08-Feb	19-Apr	14-Jun	30-Aug
Advanced learning pathway	Midway online CS	08:30 to 10:30 am	20-Oct	24-Nov	02-Feb	13-Apr	08-Jun	24-Aug
	Final online CS	08:30 to 11:30 am	27-Oct	01-Dec	09-Feb	20-Apr	15-Jun	31-Aug

Note: You are required to finalise all the modules running up to a virtual contact session before being able to attend. Consider this requirement and your diary before making your booking.

To register

- Visit <https://www.pragmaworld.net/services/academy/on-key-training/>
- Complete the online registration

Ideal course participants	Data administrators, data capturers and clerks	Engineering planners, planner assistants, schedulers, foreman	Engineering planners, maintenance managers
Modules	Entry learning pathway	Basic learning pathway	Advanced learning pathway
Getting Started			
Configuring On Key			
Asset Register Basics			
Profiles			
Staff Configuration			
Midway online contact session			
Work Order Configuration			
Time Loss Configuration			
Unscheduled Work Orders			
Validating Work Orders			
Planning			
Scheduling			
Daily Allocation			
Feedback on Work			
Service Management			
Final online contact session			
Costs	R 1 650	R 2 750.00	R 4 770.00
Estimated hours	14 Hours	24 Hours	33 Hours